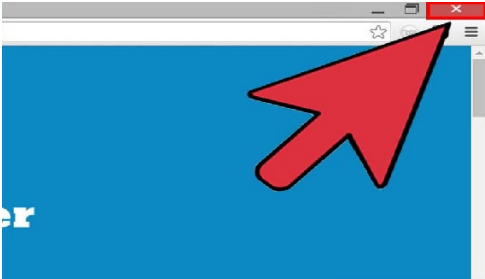


Basic Computer Test (adapted from proprofs.com)

Please circle the correct answer. Print Name _____

1. What are the two steps in starting a computer?
 - A. Pressing CTRL+ALT+DELETE
 - B. Using the mouse to select "Start"
 - C. Pressing the power buttons on both the computer and the monitor
 - D. Double clicking the Internet Explorer icon
2. What does this button do?



- A. Minimizes the window
 - B. Opens a new window
 - C. Checks your email
 - D. Closes the window
3. What are some common uses for a computer?
 - A. Using the Internet to search
 - B. Writing letters in Microsoft Word
 - C. Keeping track of finances in Microsoft Excel
 - D. Email
 - E. All of the above
 4. What are these pictures called?



- A. Cursors
- B. Icons
- C. Windows
- D. Favorites

5. Which mouse button do you use more often?

- A. Left
- B. Right
- C. Neither

6. Which of these are examples of search engines?

- A. Word and Excel
- B. Internet Explorer and Firefox
- C. Yahoo and Google
- D. Word and PowerPoint

7. What is this called?



- A. Address bar
- B. Search box
- C. Internet Explorer
- D. Favorites

8. What application allows you to gain access to the World Wide Web?

- A. Google Chrome
- B. Microsoft Word
- C. Paint
- D. My Computer

9. To copy text you:

- A. Highlight the text, right click and select Copy.
- B. Highlight the text, go to file and select Copy.
- C. Highlight the text and press CTRL+C.
- D. All of the above are correct.

10. How do you properly turn off a computer?

- A. Press the power button on both the computer and the monitor.
- B. Close all of the windows and it will shut down automatically.
- C. Press CTRL+ALT+Delete and select Login.
- D. From the Start menu, select Shut Down and press the power button on monitor.